

**DEPTFORD TOWNSHIP BLOCK PARTY APPLICATION**



<b>APPLICANT INFORMATION</b>	
Name	
Address	
Daytime Phone Number	
<b>EVENT INFORMATION</b>	
Block and Street to be Closed	
Date and Time of Event	
Rain Date	
Type of Event	Use of Alcoholic Beverages      YES      NO

THE FOLLOWING ITEMS ARE **REQUIRED** TO BE SUBMITTED WITH APPLICATION FOR IT TO BE CONSIDERED COMPLETE. APPLICATION NEEDS TO BE SUBMITTED NO LATER THAN TWENTY-ONE (21) DAYS PRIOR TO THE EVENT TO THE TOWNSHIP CLERK’S OFFICE.

- |  |   |
|--|---|
|  | 1. Check payable to the Township of Deptford in the amount of \$25.00, refundable in the event the permit is denied   |
|  | 2. Additional check payable to the Township of Deptford in the amount of \$50.00 as a refundable deposit for Township barricades  |
|  | 3. Hold Harmless Agreement and Certificate of Insurance   |
|  | 4. Copy of letter to all residents in neighborhood providing notification of the planned event  |
|  | 5. Petition signed by 75% of residents on the block and/or 75% of the residents of an apartment complex, with all names and addresses included, indicating they are in agreement with event plans |
|  | 6. Copy of Tax Map showing street location and surrounding cross streets to be temporarily barricaded   |

**NOTE THE FOLLOWING INFORMATION**

Upon approval, a Block Party Permit shall be issued authorizing the applicant to close the street. It is subject to revocation if the applicant does not comply with all pertinent laws, rules and regulations including any conditions or restrictions imposed by the Township of Deptford.

Block Party Permit will not be valid before 7:00am or after 11:00pm.

Official Deptford Township barricades must be used to block off the section of the street being used for the Block Party. **Applicant is required to contact the Public Works Department at 856-228-4719 between the hours of 7:30am-3:30pm (M-F) at least 72 hours prior to the event in order for them to be dropped off.** Applicant is also required to contact Public Works on the next business day to arrange for barricades pickup.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to such penalties that may be prescribed by law or ordinance.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Block Party Application is APPROVED /DENIED

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Date

**SIGNATURES & ADDRESSES OF ALL PETITIONERS**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

Between **TOWNSHIP OF DEPTFORD** and

**Name of Individual / Organization** \_\_\_\_\_

To the fullest extent permitted by law,

\_\_\_\_\_  
*(Name of Individual / Organization)*

Address of Individual / Organization \_\_\_\_\_

agrees to defend, pay on behalf of, indemnify, and hold harmless the Township of Deptford, it's elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Township of Deptford from and against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Township of Deptford, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Township of Deptford, by reason of personal injury, including bodily injury or death and/or property damage, including the loss of use thereof, which arises out of or is in any way connected or associated with this contract and any manner relating to the planned event.

The Facilities will be used for the following purpose and no other:

Event \_\_\_\_\_

Date(s) \_\_\_\_\_ Time \_\_\_\_\_

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Applicant/Organization Representative)*

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

**INSURANCE REQUIREMENTS FOR BLOCK PARTY APPLICATION:**

All applicants shall provide the **Township of Deptford** with a Certificate of Insurance with proof of one million dollars (\$1,000,000.) general liability insurance with the Township of Deptford, 1011 Cooper St., Deptford, NJ 08096 as the certificate holder. If alcohol will be served, coverage shall include host liquor liability coverage. If applicant is an organization, additional insurance requirements may be required.

**The “Township of Deptford, including all elected and appointed officials, all employees and volunteers”** shall be named Additional Insured on the insurance certificate. A copy of the “Additional Insured” endorsement shall be attached to the certificate.

Applicant shall require that any vendors utilized during the block party are properly licensed and insured as required under any other ordinance or law.

**IF YOU DON’T HAVE INSURANCE** and need to buy insurance at a discounted rate, the TULIP Program (Tenant Users Liability Insurance Policy) is offered through the Township’s Joint Insurance Fund and Gather Guard. On the Internet, go to:

<https://app.gatherguard.com/?v=4990-107>

Select “Festival and Cultural Event (outdoors)” as the event and follow the instructions on the website. They will provide you with an insurance certificate after submission of information and payment. A copy of the certificate and additional insured endorsement will be sent directly to the Township.

The maintenance of insurance under this section shall not relieve the **Applicant** of any liability greater than the limits or scope of the applicable insurance coverage.