



TOWNSHIP OF DEPTFORD CONSTRUCTION OFFICE

Gloucester County, New Jersey

Municipal Building
1011 Cooper Street
Deptford, New Jersey 08096
(856) 845-5300 phone
(856) 845-8995 fax
www.deptford-nj.org

PLEASE PRINT ALL INFORMATION BELOW

APPLICATION OF CONTINUED CERTIFICATE OF OCCUPANCY

An inspection of the **entire** property according to: Change in Occupancy Pursuant to N.J.A.C. 5:70-2.3 and 4.19;
Ordinance #0.2.15 and International Property Maintenance Code Current Edition

APPLICANT INFORMATION

NAME: _____ PHONE #: _____
ADDRESS: _____
EMAIL ADDRESS: _____

OWNER INFORMATION

NAME: _____ PHONE #: _____
ADDRESS: _____
EMAIL ADDRESS: _____

SUBJECT PROPERTY

ADDRESS: _____
BLOCK: _____ LOT(S): _____ IS DWELLING VACANT? ☐ Yes ☐ No
☐ RESALE ☐ RENTAL LANDLORD REGISTRATION ON FILE? ☐ Yes ☐ No OCCUPANCY DATE? _____
SEPTIC OR WELL ☐ Yes ☐ No If yes, you must provide No Further Action Letter from Gloucester County Department of Health prior to the issuance of a CCO.
WATER METER LOCATION ☐ Crawlspace ☐ Basement ☐ Other _____

TYPE OF DWELLING UNIT

SINGLE FAMILY ☐ DUPLEX ☐ TOWNHOUSE ☐ CONDO ☐ MULTIPLE DWELLING ☐

CHECK ALL THAT APPLY

LIVING ROOM ☐ DINING ROOM ☐ KITCHEN ☐ FAMILY ROOM ☐

OF BEDROOMS _____ # OF BATHS _____

BASEMENT: ☐ FINISHED ☐ UNFINISHED POOL: ☐ INGROUND ☐ ABOVE GROUND

DECK ☐ ENCLOSED PORCH ☐ GARAGE ☐ SHED ☐

FEES: \$75.00 PER UNIT. THE FEE INCLUDES APPLICATION, INSPECTION AND ONE (1) REINSPECTION; AN ADDITIONAL **\$50.00 PER UNIT FOR AN ADDITIONAL REINSPECTION.** YOU MAY CALL THE HOUSING INSPECTION DEPARTMENT AT (856) 845-5300 TO SCHEDULE AN INSPECTION OR REINSPECTION. **PLEASE ALLOW TEN (10) BUSINESS DAYS FOR INSPECTION TO BE COMPLETED.**

THIS DWELLING IS NOT TO BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED BY THE HOUSING INSPECTOR OF DEPTFORD TOWNSHIP. **INSPECTIONS ARE ONLY VALID FOR 60 DAYS.**

NOTE: IT IS UNLAWFUL FOR THE OWNER OF ANY DWELLING UNIT TO RENT OR SELL SAID DWELLING UNIT THAT HAS RECEIVED A COMPLIANCE ORDER OR A NOTICE OF VIOLATION BEFORE CORRECTIONS OR REPAIRS ARE MADE. FURTHERMORE, ALL WORK THAT IS RELATED TO OPEN CONSTRUCTION PERMITS MUST BE COMPLETED AND PERMIT CLOSED OUT PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

I SWEAR THAT THE ABOVE APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I AGREE TO COMPLY WITH THE INFORMATION LISTED ABOVE.

SIGNATURE OF APPLICANT

DATE OF APPLICATION

DEPTFORD TOWNSHIP MUA APPROVAL: _____